

**MARION TOWNSHIP  
BERKS COUNTY, PENNSYLVANIA  
RESOLUTION NO. 2023-5-A**

**A RESOLUTION OF MARION TOWNSHIP, BERKS COUNTY, PENNSYLVANIA SPECIFYING THE INFORMATION AND DOCUMENTATION THAT PUMPER/HAULERS MUST PROVIDE TO THE TOWNSHIP AFTER PUMPING ANY OLDS (ON LOT DISPOSAL SYSTEM) UNDER SECTION 9 OF THE OLDS (ON LOT DISPOSAL SYSTEM) MANAGEMENT PROGRAM FOR MARION TOWNSHIP, BERKS COUNTY, PENNSYLVANIA, ORDINANCE NO. 2019-2, AS AMENDED BY ORDINANCE NO. ~~2013-1~~ AND THE METHOD OF SUBMISSION FOR SUCH INFORMATION AND DOCUMENTATION.**

**WHEREAS**, the Township of Marion, Berks County, Pennsylvania ("Township") is a municipal corporation and township of the second class having a municipal office at 420 Water Street, Marion Township, Berks County, Pennsylvania, and operating pursuant to the Second Class Township Code, 53 P.S. § 67101, *et seq.*, the Solid Waste Management Act, 35 P.S. 6018.101, *et seq.*, the Pennsylvania Sewage Facilities Act, 35 P.S. 750.1, *et seq.*, and the Clean Streams Law, 35 P.S. 691.1, *et seq.*;

**WHEREAS**, the Township enacted Ordinance 2019-2 ("Ordinance") on December 19, 2019, titled "OLDS (On Lot Disposal System) Management Program for Marion Township, Berks County, Pennsylvania," as required and approved by the Pennsylvania Department of Environmental Protection;

**WHEREAS**, amongst other requirements, the Ordinance provides that a Person owning real property in the Township served by an On Lot Sewage Disposal System must have its sewage tank pumped by a Pumper/Hauler within a certain period of time post-enactment and then every four (4) years thereafter (collectively, the "Pump(s)");

**WHEREAS**, the Township's prior Sewage Enforcement Officer was observing each Pump and, at the same time, observing the On Lot Sewage Disposal System as well as completing the information and observation form for it, i.e. the Pumper Report, required by Section 9, which imposed a costly, administrative burden upon the Township;

**WHEREAS**, the Township's current, secondary Sewage Enforcement Officer, Hydraterra Professionals, LLC, 1691 Horseshoe Pike, Ste. 2, Glenmoore, PA 19343, (610) 942-3000, has developed a user-friendly, web-based application, terra-tracker.com, for Pumper/Haulers to complete and submit the Pumper Report as well as any other information required by the Ordinance, as defined below;

**WHEREAS**, amongst other amendments, the Township amended the Ordinance by virtue of Ordinance No. 2023-1 (collectively, hereinafter the "Ordinance") to specify that Pumper/Haulers must submit certain information and documentation with the Township prior to operation within the jurisdiction;

**WHEREAS**, amongst other amendments, the Ordinance specify that Pumper/Haulers have the sole responsibility of observing any On Lot Sewage Disposal System that they pump, as well as completing and submitting the Pumper Report for such system with the Township during or immediately after any pump; and

**WHEREAS**, the Township is hereby adopting this resolution to specify the information and documentation required to be submitted with the Township before operation and within the Pumper Report, as well as how to make such submission of it and any other information or documentation otherwise required by the Ordinance.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Marion Township, Berks County, Pennsylvania as follows:

**RESOLVED**, that a Pumper/Hauler shall electronically submit and update the information and documentation enumerated in Section 12(3) via email to terra-tracker.com for compliance with the aforementioned provision of the Ordinance;

**RESOLVED**, that a Pumper/Hauler shall electronically submit the Pumper Report containing the information set forth in Appendix "A," attached hereto and incorporated by reference herein, via terra-tracker.com for compliance with Sections 9(5) and 9(7) of the Ordinance;

**RESOLVED**, that a Pumper/Hauler will receive an auto-generated receipt confirming submission of the Pumper Report from terra-tracker.com immediately upon such submission of said Pumper Report for compliance with Section 9(6) of the Ordinance;

**RESOLVED**, that a Pumper/Hauler shall electronically submit any other information and documentation required by any other provision of the Ordinance, and continually update the same to ensure its accuracy, via terra-tracker.com for compliance with any other mandatory reporting provision of the Ordinance; and

**BE IT FURTHER RESOLVED**, a Pumper/Hauler shall contact the Township's current, secondary Sewage Enforcement Officer, Hydraterra Professionals, LLC, 1691 Horseshoe Pike, Ste. 2, Glenmoore, PA 19343, (610) 942-3000, and visit terra-tracker.com for guidance and instructions on how to register on terra-tracker.com and use the same for the aforementioned purposes.

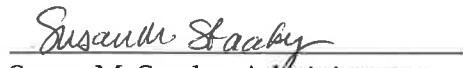
DULY ADOPTED this 26<sup>th</sup> day of October, 2023, by the Board of Supervisors of Marion Township, Berks County, Pennsylvania, in lawful session duly assembled.

**MARION TOWNSHIP  
BERKS COUNTY, PENNSYLVANIA**

  
(Vice) Chairman

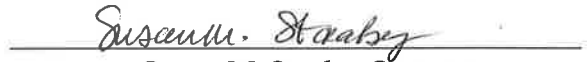
[SEAL]

Attest:

  
Susan M. Staaby, Administrator

**MUNICIPAL CERTIFICATION**

I, Susan M. Staaby, Secretary of Marion Township, Berks County, Pennsylvania, hereby certify that this is a true and correct copy of the Resolution adopted by the Board of Supervisors of Marion Township, Berks County, Pennsylvania on the date written above.

  
Susan M. Staaby, Secretary

## **APPENDIX "A"**



TERRA  
TRACKER

**Phone:** 484-879-2270

**Email:** Support@terra-tracker.com

**Website:** www.Terra-Tracker.com

## Marion Township SMP Pumping Observation Report

### Service Provider Information

**Company Name \***

**On-Site Service Technician(s) \***

### Customer Information

**Customer First Name \***

**Customer Last Name\***

**Customer Phone \***

**Customer Email\***

**Site Address 1 \***

**Site Address 2\***

**Municipality \***

**County\***

**State \***

**UPI \***

**Parcel Number\***

### Scheduler Questions

**Scheduled Date of Service: \***

**Sewer Management District: \***

☐ SMD 1 ☐ SMD 2 ☐ SMD 3

**Number of residents in house: \***

☐ 1-2 ☐ 3-5 ☐ >5 ☐ Other

**If Other, Describe: \***

**Will the parcel owner be on site for pumping & observation? \***

☐ Yes ☐ No ☐ Other

**If Other, Describe: \***

**Property Use: \***

☐ Residential ☐ Non-Residential ☐ Combined Use - Residential & Non-Residential ☐ Other

**If Other, Describe: \***

**Size of Parcel: \***

☐ <1 Acre ☐ 1-2 Acres ☐ 2-3 Acres ☐ >3 Acres ☐ Unsure

**How often do you have your septic system pumped? \***

☐ <1 Year ☐ 1-5 Years ☐ >5 Years ☐ Unsure

**Has there been any sewage backup into house in the past two years? \***

☐ Yes ☐ No ☐ Unsure

**Is there a garbage grinder connected to the system? \***

☐ Yes ☐ No ☐ Unsure

**On-Lot Disposal System Type: \***

☐ In-ground bed ☐ Sand Mound ☐ Cesspool ☐ Other

**If Other, Describe: \***

**If No, Describe: \***

**Is there more than one known On-Lot Disposal System on the property? \***

☐ Yes ☐ No ☐ Unsure

**If No, Describe: \***

## Service Tech Questions

**Date of On Site Observation \***

**Type of Treatment Tank: \***

☐ Septic Tank ☐ Cesspool ☐ Aerobic Tank ☐ Holding Tank ☐ Other

**If Other, Please describe: \***

**Is there a 24 in. diameter access extended to within 12 in. of final grade? \***

☐ Yes ☐ No

**If No, Please describe: \***

**Is the TANK structurally sound, with no evidence of leaks and cracks? \***

☐ Yes ☐ No ☐ N/A

**Is the TANK LID/ACCESS structurally sound? \***

☐ Yes ☐ No ☐ N/A

**Are the INLET Baffles intact? \***

☐ Yes ☐ No ☐ N/A

**Are the OUTLET Baffles intact? \***

☐ Yes ☐ No ☐ N/A

**Is there an effluent filter? \***

☐ Yes ☐ No

**If Yes, Was it cleaned at pump out?**

☐ Yes ☐ No ☐ N/A

**Is the depth of scum/sludge greater than 1/3 liquid level in tank? \***

☐ Yes ☐ No ☐ N/A

**Absorption area backflow into tank during/ after pumping? \***

☐ Yes ☐ No ☐ N/A

**Quantity Pumped (gallons): \*Please attach pumping receipt. \***

**Does the system have a pump tank? \***

☐ Yes ☐ No ☐ Unsure

**If Yes, Is the tank structurally sound with adequate access at grade, is alarm functioning correctly, and is electrical satisfactory?**

☐ Yes ☐ No

**Does the system have a siphon tank? \***

☐ Yes ☐ No ☐ Unsure

**If Yes, Is the tank structurally sound with adequate access at grade, is alarm functioning correctly, and is electrical satisfactory?**

☐ Yes ☐ No

**What type of absorption area is used? \***

☐ In-Ground Bed ☐ Sand Mound ☐ In-Ground Trench ☐ PADEP Approved Alternate Technology (Drip & Spray Disposal, At-Grade Bed, etc.) ☐ Other

**Is surface/storm water directed over tank(s) or absorption area? \***

☐ Yes ☐ No

**Are any of the following present? \***

☐ Water ponding or surfacing ☐ Piped Discharge ☐ Wetness or spongy areas ☐ Lush green grass ☐ Other  
☐ No problems observed

**If Other, Please describe: \***

**Does the Primary OLDS have a second absorption area? \***

☐ Yes ☐ No ☐ Unsure

**If Yes, Please describe: \***

**Is there a second OLDS on site? \***

☐ Yes ☐ No ☐ Unsure

**If Yes, Please describe: \***



**Maintenance Recommendations:**

**Repair Recommendations:**

**Comments**