



**TERRA  
TRACKER**

**February 2024**

**Dear Service Provider (Marion Township, Berks County, PA):**

As appointed Secondary Sewage Enforcement Officer and manager of Marion Township's Sewage Management Program (SMP), Hydraterra Professionals (HtP) would like to inform you of a significant procedural update to the SMP Ordinance and Resolution that impacts all on-lot disposal system (OLDS) Pumper and Hauler operations within the Township.

Previously, property owners within the Township were required to coordinate the pumping and hauling of their OLDS with the appointed Primary Sewage Enforcement Officer (SEO), who was to be on-site to witness the pumping and complete an observation of the system using a paper-based checklist. A copy of this completed checklist was then submitted to the Township.

**Effective immediately, all Service Providers operating within the Township will become the party responsible for completing an observation of the system using *Terra Tracker*, an electronic web-based application. In addition, the Service Provider shall submit the form.**

**To ensure your smooth integration of the revised SMP procedure, we encourage you to:**

- 1. Promptly Register with *Terra Tracker*:** Visit the *Terra Tracker* website (<http://terra-tracker.com/register>) and finalize your registration before completing your next service event within the Township.
- 2. Use *Terra Tracker* to Schedule, Complete, and Submit All Records Electronically:** Once successfully registered, you will be able to schedule visits with homeowners; share forms with on-site technicians; and submit and receive confirmation of SMP system observation forms electronically via *Terra Tracker*.

We understand this will require Service Provider administrative changes. We can assure you our team is committed to providing support and assistance to all interested Service Providers.

*Failure to comply may result in property owner non-compliance and could affect your standing as a registered service provider in the Township. All services must accord with approved reporting requirements.*

If you have any questions or require assistance registering, please do not hesitate to contact *Terra Tracker* <https://www.terra-tracker.com> at 484-879-2270, Monday-Friday, 8:00 AM to 4:30 PM, or via email at [support@terra-tracker.com](mailto:support@terra-tracker.com).

**Thank you for participating in this important Program!**

Further information about the revised SMP can be found on the Township's website <https://mariontwpberks.com>.

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